

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on December 13, 2017 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

J. Johnston	C. Santore
J. Santagata	A. Zorzi
J. Alvarez	S. Testa

Chairman Joseph Santagata received a letter from Joseph Maffei of Engineering Design Associates providing revised NJDEP BWSE Application forms PA-01 and PA-05E forms to be signed by the BBMUA. These forms were previously reviewed by the BBMUA Engineer and accepted by the BBMUA. However, the NJDEP wants these forms signed by the BBMUA Chairman.

Robert Smith of Remington, Vernick & Walberg sent a letter to Thomas Guertler, Vice President of Municipal Maintenance Co. providing him with a fully executed original of Change Order No. 1 for the repair of the Kompess Belt Filter Press System project for his file. Mr. Smith also provided the BBMUA with a final payment certificate no. 2 in the amount of \$4,667.20 so the final payment can be made to close out the project. This final payment is on the bill list for tonight's regular meeting. Mr. Smith also forwarded the original maintenance bond and a copy of the prevailing wage payment certification for the project to the BBMUA for their records.

Robert Smith of Remington, Vernick & Walberg sent an email to the Daily Journal providing the notice to bidders for the Louis Drive Sanitary Sewer Extension Project to the advertised on November 28, 2017 in the Daily Journal and Wednesday, November 29, 2017 in the Atlantic County Record. Upon receiving and opening the bids Mr. Smith provided a copy of the bid opening sheet for the board's knowledge. However, Mr. Smith is reviewing all of the bids and will forward his recommendation of award to the

BBMUA Solicitor for his review. An award should be able to be made at the next regular meeting scheduled for January 10, 2018.

Steve Testa of Romano, Hearing Testa and Knorr informed the board that they need to adopt resolution R-32-2017 for the 2018 Sewer and Water Budget. The State approved the introduced budget that was presented to the board at the October 25, 2017 meeting and it is now appropriate to adopt this resolution.

m/Alvarez s/Johnston adopt resolution R-32-2017 the adopted resolution for the BBMUA's Water/Sewer Operation for the fiscal year from January 1, 2018 to December 31, 2018; whereas the Annual Budget for water as presented for adoption reflects Total Revenues of \$751,300.00, Total Appropriations, including any Accumulated Deficit if any, of \$998,682.00 and Total Unrestricted Net Position utilized of \$247,382.00. And whereas, the Annual Budget for sewer as presented for adoption reflects Total Revenues of \$1,548,390.00, Total Appropriations, including and Accumulated Deficit if any, of \$1,965,214.00 and Total Unrestricted/Undesignated Net Position utilized of \$416,824.00.
m/passed

A note was received from Sandy Symkens regarding late fees of \$4.09 applied to his sewer account. Mr. Symkens was requesting the late fees be waived due to him living in the US Virgin Islands and not receiving his bill until 10/28/17 due to the mail being delayed by two major category 5 hurricanes. The Board did not feel it was in our best interest to waive the late fee.

m/Johnston s/Alvarez to leave the late fee of \$4.09 on the account of Mr. Symkens since he did not pay his bill by the due date.
m/passed

m/Johnston s/Alvarez to approve the treasurer's report as read.
m/passed

m/Alvarez s/Johnston authorize the advertisement for the Solicitation of Professional Services Contract Appointments (RFQ's) for the February 1, 2018 through January 31, 2019 time period.
m/passed

m/Alvarez s/Johnston to approve the 2018 MIS service contract with Barber Consulting Services LLC in the amount of \$1,500.00.
m/passed

m/Johnston s/Alvarez to approve the minutes of the regular meeting held on November 8, 2017.
m/passed

m/Johnston s/Alvarez to approve the service contract for the screen on the MBR Plant with Hydro-Dyne for 3 years in the amount of \$9,600.00. m/passed

m/Johnston s/Alvarez to approve the 2018 AllMax Software, Inc. support contract through January 31, 2019 in the amount of \$1,760.00. m/passed

Three quotes were attempted in all of the lab testing and chemical quotations. The vendors listed below came in with the lowest quotations.

m/Alvarez s/Johnston to purchase Citric Acid from Coyne Chemical in the amount of \$67.40/bag (50lb. bag) m/passed

m/Alvarez s/Johnston to purchase Sodium Hypochlorite from Buckman's Inc. in the amount of \$97.75/drum (55 gal. drum) + \$40.00 refundable deposit per drum m/passed

m/Alvarez s/Johnston to purchase Chlorine Gas from Coyne Chemical in the amount of \$256.27/cylinder (150lb. cylinder) m/passed

m/Alvarez s/Johnston to purchase Chlorine Tablets from Coyne Chemical in the amount of \$135.25/pail (55 lb. pail) m/passed

m/Alvarez s/Johnston to purchase Sulfuric Acid from Univar in the amount of \$1.93/gal. m/passed

m/Alvarez s/Johnston to purchase Zeta Lyte 21 polymer from CET in the amount of \$197.45/box (55lb. box) m/passed

Please Note: Coyne Chemical bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

m/Alvarez s/Johnston to have Group A Lab Testing performed by Atlantic County Utilities Authority in the amount of \$4,800.05. m/passed

m/Alvarez s/Johnston to have Group B Lab Testing performed by Eurofins QC Laboratories in the amount of \$8,760.00. m/passed

m/Johnston s/Alvarez to file all correspondence sent out for review without reading number 1 through number 17. m/passed

m/Alvarez s/Johnston to pay all bills presented for the month of December 2017. m/passed

The next regular meeting will be held on January 10, 2018 at 7:00 p.m.

m/Alvarez s/Johnston to adjourn the meeting 7:14 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary